



جامعہ ہمدرد

JAMIA HAMDARD

(A Government Aided Deemed to be University)



F.No. JH/RO/HIMSR/Exams/2025/ICOR/12

Dated: 19<sup>th</sup> March 2025


**OFFICE ORDER**

Sub: Issue of Provisional Degrees/Certificates/Marksheets/Migration/ Degrees for MBBS, MS, MD, M.Sc (Medical), Ph.D (Medical) Students of HIMSR, Jamia Hamdard – regarding

As notified earlier, Prof. Sudhir Kumar Jain has assumed the charge of regular Principal/Dean of Hamdard Institute of Medical Sciences and Research (HIMSR), Jamia Hamdard w.e.f. 11.11.2024 with the approval of the Executive Council (EC), JH as notified vide Notification No. JH/RO/Estab/HIMSR/2024/ICOR/95 dated 11.11.2024. Hence, Prof. Sudhir Kumar Jain is the only University authorized Officer to sign as Principal/Dean of HIMSR on all official documents including applications for issue of Degrees/Certificates/Marksheets/Migration/ Degrees for MBBS, MS, MD, M.Sc (Medical), Ph.D (Medical) Students of HIMSR, Jamia Hamdard. His official email ID is [deanhimsr@jamiahamdard.ac.in](mailto:deanhimsr@jamiahamdard.ac.in) Mob. No. 8076806485.

Through this Order, all the students of HIMSR, Jamia Hamdard are advised to route all their applications, duly filled in the prescribed format of the University to the office of the Controller of Examinations through Prof. Sudhir Kumar Jain only. University administration will not be held responsible for any deviation in this regard. Signatures by any other officials as Principal/Dean, HIMSR shall not be entertained under any circumstances.

A copy of the joining Notification of Prof. Sudhir Kumar Jain as Principal/Dean of HIMSR is attached herewith.

  
19/3/2025  
( Dr. M.A. Sikandar )  
Registrar

Copy to:-

1. Prof. Sudhir Kumar Jain, Principal/Dean, HIMSR, Jamia Hamdard, New Delhi
2. Controller of Examinations, Jamia Hamdard
3. Professor In-charge, HIMSR Exams Cell, Jamia Hamdard
4. Provosts (Girls and Boys) for display on the Hostel Notice Board
5. University Websites – for the information of students.
6. Secretary to VC/SPA to Registrar





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JAMIA HAMDARD

(Deemed to be University)



F.No. JH/RO/Estab/HIMSR/2024/ICOR/95

Dated: 11<sup>th</sup> November, 2024

Email: registrar@jamiahamdard.ac.in

### NOTIFICATION

Consequent upon his appointment with the approval of the Executive Council of Jamia Hamdard, **Prof. Sudhir Kumar Jain** [Regn.No. DMC-11444, MS, FRCS (Edinburgh), FICS, FACS] has assumed the charge of the Dean/Principal, Hamdard Institute of Medical Sciences & Research (HIMSR) and its associated teaching hospital viz. HAH Centenary Hospital of Jamia Hamdard w.e.f. 11.11.2024 (FN) for a term of five years or until he attains the age of 70 years whichever is earlier as per the terms and conditions of appointment.

All official/demi official letters/other communications meant for the office of the Dean/Principal, HIMSR, Jamia Hamdard may please be sent to the following address: -

**Prof. Sudhir Kumar Jain**

Dean/Principal

Hamdard Institute of Medical Sciences & Research (HIMSR)

Jamia Hamdard (Deemed to be University)

Hamdard Nagar,

New Delhi – 110062

Email: [deanhimsr@jamiahamdard.ac.in](mailto:deanhimsr@jamiahamdard.ac.in)

Mob. 8076806485

[www.himsr.ac.in](http://www.himsr.ac.in);

[www.jamiahamdard.edu](http://www.jamiahamdard.edu); [www.jamiahamdard.ac.in](http://www.jamiahamdard.ac.in)



(Dr. M.A. Sikandar)  
Registrar

### Copy to:-

1. The Secretary, National Medical Commission (NMC), Pocket- 14, Sector – 8, Dwarka, New Delhi – 110077.
2. The President, Medical Assessment & Rating Board (MARB), NMC, New Delhi – 110077 ([assessment-tada@nmcindia.gov.in](mailto:assessment-tada@nmcindia.gov.in); [ds-marb@nmcindia.gov.in](mailto:ds-marb@nmcindia.gov.in); [member-marb@nmcindia.gov.in](mailto:member-marb@nmcindia.gov.in))
3. The President, UG-MARB, NMC, New Delhi-110077 ([ug-marb@nmcindia.gov.in](mailto:ug-marb@nmcindia.gov.in))
4. The President, PG-MARB, NMC, New Delhi-110077 ([pg-marb@nmcindia.gov.in](mailto:pg-marb@nmcindia.gov.in))
5. The President, Post Graduate Medical Education Board (PGMEB), NMC, New Delhi 110077 ([pgmeb@nmc.org.in](mailto:pgmeb@nmc.org.in) [pgmeb.section@nmc.org.in](mailto:pgmeb.section@nmc.org.in))
6. Office of the Medical Counselling Committee (MCC) & Deputy Director General, DGHS, Ministry of Health & FW, Govt. of India ([adgme@nic.in](mailto:adgme@nic.in); [financemcc@lifecarehll.com](mailto:financemcc@lifecarehll.com))

7. The Secretary, University Grants Commission, New Delhi-110002
8. The Chancellor, Jamia Hamdard, New Delhi
9. Prof. Sudhir Kumar Jain, Dean, HIMSR/HAHCH, Jamia Hamdard
10. All Deans of Schools of Jamia Hamdard
11. The Controller of Examinations/ACEs
12. All Heads of Departments, Jamia Hamdard/Directors of Centres
13. Medical Superintendent, HAH Centenary Hospital, New Delhi
14. The Chairman, Central Admission Committee/In-charge, HIMSR Admissions
15. The Finance Officer, Jamia Hamdard/Advisor (Fin)/DFO/AFO/IAO
16. The Chief Proctor/Director, IQAC/Director R&D/DSW/University Librarian/Provost-Boys Hostel/Provost-Girls Hostel, Jamia Hamdard.
17. Secretary to VC/SPA to Registrar/Finance Officer
18. Deputy Registrar/All Assistant Registrars/Manager (Hospitality)/Executive Engineer
19. The Branch Manager, Jammu & Kashmir Bank, Hamdard Nagar, JH Campus
20. The Branch Manager, UCO Bank, Gali no.16, Sangam Vihar, New Delhi-110080
21. The Branch Manager, PNB, Batra Hospital branch, Tughlagabad, New Delhi
22. HAH-CIT – for website information.
23. Gurd File



Handwritten signature and date: 11/11/2024