



JAMIA HAMDARD
Government Aided Deemed to be University
Accredited with NAAC A⁺

PROSPECTUS-2025

JAMIA HAMDARD RESIDENTIAL COACHING ACADEMY

**(Supported by Ministry of Education, Government of India through
University Grant Commission)**



1. Jamia Hamdard

Jamia Hamdard came into existence in 1989 when the Ministry of Human Resource Development, Government of India, declared it a “ Deemed to be University” on the recommendations of the University Grants Commission (UGC) under Section 3 of UGC Act 1956. The University comprised HIMSAR (Hamdard Institute of Medical Sciences & Research), School of Unani Medical Education and Research, School of Pharmaceutical Education & Research, School of Nursing Sciences and Allied Health, School of Chemical & Life Sciences, School of Interdisciplinary Sciences & Technology, School of Engineering Sciences & Technology, School of Humanities & Social Sciences School of Management & Business Studies and Hamdard Institute of Legal Studies and Research. Each of these institutes is having its own mark in the academics and research fields. It was realisation of dream of its Founder Hakeem Abdul Hameed, a great philanthropist and educationist of his time, who invested the profits from his fledgling industrial house “Hamdard Dawakhana” in the education mission. The University was inaugurated by the young Prime Minister of India, Shri Rajiv Gandhi. Since its inauguration, Jamia Hamdard has strived to maintain high standard of education to meet the challenges at local and international levels.

In recognition of the University’s contribution to high quality teaching and research, the National Assessment and Accreditation Council (NAAC), a constituent body of the University Grants Commission, conferred on it ‘A+’ Grade. Jamia Hamdard tried to maintain these standards and has been able to attract talented students and faculty from all over the country. Currently, students from over 30 nationalities are enrolled in the University in different courses. This speaks volumes of the reach and quality of the University’s academic profile.

During this period, Jamia Hamdard has been able to transform itself into one of the leading Universities in India and its esteemed alumni are spread across the globe.

At present Jamia Hamdard comprises of ten Faculties each with distinct teaching and research programme. The University strives to provide the best learning facilities to its students on campus and those enrolled in Jamia Hamdard Residential Coaching Academy.

2. Jamia Hamdard Residential Coaching Academy

Jamia Hamdard Residential Coaching Academy (JHRCA) was established in September, 2009 under the aegis of Ministry of Human Resource Development, Government of India and funded by the University Grants Commission.

The main thrust of the Coaching Programme is to prepare candidates from the Minority

community along with SC/ST and Women candidates to compete and secure jobs in Government and Public Sector Units. Academic support and guidance along with personality development interventions are emphasized at the Academy for holistic development of candidates to face the stiff competition for entry into various services.

3. Infrastructure and Facilities

The Coaching Academy is located in the main campus of Jamia Hamdard at Hamdard Nagar, New Delhi. Necessary infrastructures such as class rooms, library, office, computer lab etc. are properly available to cater to the requirements.

4. Academic Activities

The contextual and required lectures and interactive sessions are conducted by qualified and competent resource persons, drawn from respective fields and expertise. The coaching program, spread over a period of 10 months, is rigorous and intensive. Regular written Tests are conducted to evaluate the performances of the Candidates.

In addition, personality development of the candidates is emphasized by personal support and guidance. Regular interactive sessions with successful Civil Servants are also being conducted for the candidates. Group discussions and debates among candidates are encouraged to develop communication skills.

Library

There is a dedicated Library for the candidates of the Academy. Newspapers, periodicals, books and notes for civil services are available in the library. The library is kept open for 20 hours a day on all days of the week. Candidates can also avail the facilities at the Central Library of the University.

Hostel

Hostel facility is provided to all admitted candidates on sharing basis. Hostel rooms are equipped with all the basic amenities. Mess facility is open to all the residents of hostel on payment. As washing of cloths is not allowed in the Hostel, the Candidates will have to pay the laundry charges, separately. The hostel facilities would be provided for a period of ten months only.

Stipend

Under the Project, 20% of the selected candidates would be awarded with stipend of Rs. 2,000 per month. The criteria for selection are based on merit cum means of the candidate. For securing the stipend the Applicants have to produce the income certificates of their parents, duly issued either by the Tahsildar (revenue officer) of their Block or Mandal or by their employer, only. The stipend will be given for a period of ten months which will commensurate with the stay in the hostel. A candidate will be eligible for stipend only for one term of his/ her stay in the Academy.

However, it may be noted that the disbursal of stipend shall be subject to the availability of fund from the University Grants Commission (UGC).

5. Admission Process

Prospective candidates will get admission in the Academy through the National Level Written Test followed by Group Discussion/Personal Interview.

(A) NATIONAL LEVEL WRITTEN TEST:

National Level Written Test which will be conducted at Jamia Hamdard University Campus, New Delhi-110062 and Jamia Hamdard, Kannur, Kerala

There will be 100 objective types multiple choice questions from the following areas:

History, Geography, Indian Economy and Polity, Constitution of India, Art and Culture, Social issues, Science and Technology, Current Affairs-National and International importance, Logical Reasoning and Analytical Ability, General Mental Ability and Quantitative Aptitude.

The duration and timing of test would be as follows:

(A) Paper- General Studies

Time: 10:30 AM- 12: 30 PM (2 hours)

Max. Marks: 300

There will be penalty for the wrong answer. Each wrong answer will carry a deduction of one-third of the marks assigned to that question. If no answer is marked for a question there will be no penalty.

Those who qualify in the written test would be called for Group Discussion (GD) / Personal Interview (PI).

(B) GROUP DISCUSSION/ PERSONAL INTERVIEW:

Max. Marks: 50

Venue: Jamia Hamdard, New Delhi.

6. Eligibility

The Applicant must have completed graduation i.e. BA/B.Sc./B.Com/B.Tech/ Pharm or equivalent examination from any recognized University/College of the Country.

Note:- The applications of the JHRCA enrolled candidates will not be accepted who-:

- a) **have been enrolled in JHRCA for the last consecutive 2 years and have not qualified in any of the examinations.**
- b) **have not returned the books borrowed from the Library.**
- c) **have not cleared their mess dues and/or hostel maintenance charges.**

7. Terms and Conditions

Candidates admitted for 2025 batch would be required to attend all the classes. The candidates will have to mark their daily attendance in the Office of the Academy. Monthly attendance of 60% is mandatory and it will be counted quarterly and the admission of those having less than 60% attendance will be cancelled.

Candidates who are doing full/part time course from any institute /organisation or are employed anywhere either at the time of admission or during their stay in admission in JHRCA they will not be entertained in the Academy. **The candidates will have to mark their daily attendance in the Office of the Academy.** Monthly attendance of 60% is mandatory and it will be counted quarterly and the admission of those having less than 60% attendance will be cancelled.

8. Application fee: Rs.1000 + Service charges

9. Schedule of the Admission Process:

Submission of online applications	Tuesday, January 21st ,2025
Last Date for applying	Monday, February 10th , 2025
Admit cards issued from	Saturday, February 15th , 2025
Date of Entrance Test	Saturday, February 22nd , 2025
Date of Result	Friday, February 28th , 2025
Group Discussion /Personal Interviews	Tuesday to Thursday , March 4th – 6th 2025
Final Result	Monday, March 17th , 2025
Admission	Tuesday to Thursday, March 18th - 27th , 2025
Induction session	Tuesday, April 8th , 2025

The applicants will have to fill the online application form by visiting the following link www.jamiahamdard.edu

Intake: 85* (60 male and 25 female)

Selected candidates may be given accommodation either in the Jamia Hamdard Campus or at its Prahladpur Campus.

*Number of seats may vary.

Admission under Self- Finance Scheme

15* seats (10 male and 5 female) shall be separately allocated under Self Finance

Scheme. Interested candidates may apply in offline mode for the above said seats. Selection will be based on interview. Candidates interested to apply under SFS category may obtain form from Office, JHRCA between 5th to 15th April,2025.

Selected candidates will be required to pay Rs. 60,000 /- (@ Rs. 12,000 /- per month plus fooding charges that shall be payable in two equal installments of Rs.60, 000/- . First instalment shall be chargeable at the time of admission and second installment after three months of the first installment.

*Number of seats may vary_

Note

- The written test for UPSC Civil Services Mains qualified candidates in the last two years i.e 2023 and 2024 will be exempted from appearing in the written test.
- They will be given admission in the Academy subject to availability of seats with the approval of competent authority.

10. Maintenance and other Charges

At the time of admission the selected Candidates will have to pay the following amount for the entire duration of 10 months.

Admission charges (non-refundable)	Rs. 1000
Maintenances charges (@ Rs. 5000 per month for 10 months)	Rs. 50,000
Charges for Wi-Fi connection: (For entire duration of the stay) (non- refundable)	Rs. 2000
Security deposit (refundable)	Rs. 4000
Total amount payable at the time of admission:	Rs. 57,000

No other periodic charges shall be made.

The amount has to be paid in one installment only.

Availing mess facility is mandatory and charges as applicable have to pay by the hosteller.

THE UNIVERSITY RULES REGARDING THE HOSTEL AND THE MESS WILL BE APPLICABLE TO ALL THE ADMITTED CANDIDATES.

11. Admission cancellation policy:

If any candidate after taking admission in the Academy wants to withdraw his/her admission then the following policy will be applicable.

- 10% of the maintenance charges will be deducted if admission is cancelled within 30 days from the date of admission.
- 30% of the maintenance charges will be deducted if admission is cancelled within 60 days from the date of admission.
- 50% of the maintenance charges will be deducted if admission is cancelled within 90 days from the date of admission.
- No refund beyond 90 days.

Contact Jamia Hamdard Residential Coaching Academy

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