

**Department of Food Technology**

**Jamia Hamdard, Hamdard Nagar, New Delhi-110062**

**Format for the Submission of B. Tech./M. Tech. Thesis**

**Report Format:**

The main emphasis is on standard format, proper language usage, transparency regarding ethical norm are followed.

* 1. The final thesis shall be presented in A4 size paper of the bond variety because it is an important document to be preserved.
  2. Submit soft copy, two spiral bound initially for supervisor and co supervisor for proof reading and correction (if any).
  3. Four copies of the hard bound thesis are to be submitted (one each for records with the Department Library, Central Library, Guide and Co guide) along with a CD containing the full thesis are to be submitted to the Department & Faculty concerned through the Research Supervisor.
  4. Single sided printing
  5. Page numbering: Right side at the bottom of the page
  6. Font size: 12 Times Roman Font
  7. Heading font size: 12-14 Times Roman Font/ Aerial , Bold
  8. Margins: 1.5 inches on left & 1.0 inch on right side
  9. Line spacing: 1.5 for the text and for references 1.0
  10. Paragraph: Justified
  11. Top margin : 0.75 inch
  12. Bottom margin : 1 inch
  13. Tables, Figures & Graphs: with numbers indicating the chapters (1.1, 1.2 or 2.1, 2.2 etc) and contain caption

1. **Title**
2. The title should be clear, concise and contain essential key words. It should indicate precisely the content of the project description in the report.
3. A concise statement of the main topic
4. Should be a reflection of the contents of the report
5. Fully explanatory when standing alone
6. **Declaration**

Declaration by the student about the originality of the work.

1. **Certificate**

Certificate from research guide/supervisor and co-supervisor (if any) about your work done.

1. **Acknowledgements**

Give an acknowledgment with thank to all those who have helped you in carrying out the research work. The candidate shall thank the Supervisor, other persons / institutions who helped him/her academically and those who helped him/her non-academically in the course of the study and in the preparation of the thesis.

1. **Table of Contents**

The contents shall list the chapters of the thesis and the bibliography in their order along with the numbers of the first pages. In the case of the thesis, wherein chapters are subdivided into distinct sections, the sectional subdivisions may also be listed in their order with the numbers of their first page under each subdivision.

The Appendix may be listed in their order after bibliography.

1. **List of Tables**
2. **List of Figures**
3. **Abbreviations**
4. **Abstract**
5. **Chapter-1: Introduction**
6. **Chapter-2: Review of Literature**
7. **Chapter-3: Materials and Methodology**
8. **Chapter-4: Results & Discussion**
9. **Chapter-5: Conclusion and Recommendations**
10. **References**
11. **Bio data**

***NOTE****: Title, Declaration, certificate, acknowledgement, table of contents, list of tables, list of figures and abbreviations are added as preface pages.*

*A soft copy of the thesis in a CD should be handed over to the Departmental Office and Supervisor.*

Title of the Thesis

Thesis Submitted to

Jamia Hamdard

In partial fulfilment of the requirements for the award of the degree of

Bachelors/Master of Technology

In

Food Technology

By

Name of the candidate

Under the guidance of

(Name of the supervisor) (Name of the Co-supervisor)



Department of Food Technology

School of Interdisciplinary Sciences and Technology

Jamia Hamdard, New Delhi- 110062

Year

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**DECLARATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare that the Thesis entitled, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the bonafide record of the original research work carried out by me under the guidance of (Names of Supervisor & Co-Supervisor) , and that it has not been submitted elsewhere for the award of any degree/diploma. Any kind of copying violation shall be the responsibility of the student.

Place :

Date : Signature of the Candidate

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**CERTIFICATE**

This is to certify that the Thesis entitled \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is the bonafide record of the original research work carried out by Mr. / Ms \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ under my supervision and that it has not been submitted elsewhere for the award of any degree / diploma.

|  |  |
| --- | --- |
| **Supervisor**  Name & Signature | **Co-Supervisor**  Name & Signature |
| **Forwarded by Head**  Name & Signature | **Dean**  Name & Signature |

**ACKNOWLEDGEMENTS**

The thesis shall carry an acknowledgement of not more than two pages.

The order of acknowledgement should be:

Dean, Head, Supervisor, Co-supervisor, other faculties (if any), departmental staff, friends, family.

Place :

Date : Signature of the Candidate

**CONTENTS**

1. **List of Tables**

The tables shall be listed in the contents with their respective page numbers. Within the body of the thesis, the tables should have captions with explanations for the symbols used therein.

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1. **List of Figures**

The figures shall be listed in the content with their respective page numbers. Within the body of the thesis the table should have self explanatory captions.

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1. **List of Symbols & Abbreviation**

The symbols and abbreviations used in the thesis wherever applicable shall be listed with their explanation / expansion.

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1. **ABSTRACT**

This is a brief statement of the problem, objectives of the study, summary of experiments, data and methods, data processing and analysis, key findings, conclusion and major recommendations.

* Describe in brief the topic
* Problem statement (in short)
* Data & methods (in short)
* Principal findings
* Conclusions
* Reflect accurately the content of the report
* Do not use abbreviations or insert tables, figures or references
* The length of the abstract should not exceed 2000 words.

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1. **Chapter-1: Introduction**

Brief introduction about the research

1. **Chapter-2: Review of Literature**

A detailed review of the research

1. **Chapter-3: Materials and Methodology**

All the materials used should be mentioned along with the procurement source. The methods adopted should be followed by a valid reference.

1. **Chapter-4: Results & Discussion**

* Style of presentation – presentation of data analysis tables followed by discussion
* Table titles should be at the top of the tables
* Tables copied from elsewhere should have source below them
* Any table generated by the researcher should not have the source quote
* Figure titles should be at the bottom of the figures

1. **Chapter-5: Conclusion and Recommendations**

A precise and crisp outcome of the research should be given.

1. **References**

* Authors name
* Year in bracket
* Title of the paper
* Journal name
* Section and page Nos

(Example: Tanaka, T., Shnimizu, M. & Moriwaki, H. (2012). Cancer chemoprevention by carotenoids, Molecules, 17, 3202-3242.)

1. **Student Bio data**

A brief bio data of the student, including Name, Parentage, DOB, Permanent Address, Email,

Ph. No., Publications, Conferences attended.