

**NOTIFICATION**

**Subject: Constitution of Institutional Student Grievance Redressal Committee (ISGRC),  
Jamia Hamdard – reg.**

The Vice Chancellor has been pleased to approve the constitution of the Institutional Student Grievance Redressal Committee (ISGRC) with immediate effect.

SN.	Categories	Position in (ISGRC)	Name & Designation
01	PVC / Dean / Senior Professor of Institution,	Chairperson	Prof. Divya Vohra HoD, Department of Pharmacology
02	Dean Student's Welfare.	Member	Prof. Reshma Nasreen
03	Proctor/ Senior Academic,	Member	Prof. M. S. Alam
04	A representative from student to be nominated by the Vice Chancellor based on academic merit / excellence in sports / performance in co-curricular activities,	Member	Ms. Banhishikha Dey (MBA General) (Enrol No. 2020-502-023)
05	Additional member proposed,	Convener	Dr. Showkat Mir Department of Pharmacognosy & Phytochemistry

The term of members of the Institutional Student Grievance Redressal Committee (ISGRC) other than ex-officio and Professor will be for a period of two years.

Convener is requested to kindly take necessary action and inform the members accordingly.

  
REGISTRAR

Copy to:

- All Deans
- All HoDs / In charge- Centres
- Finance Officer
- Controller of Examination
- Chief Proctor
- Provost
- System Analyst (With a request to upload in JH Website)
- All concerned – Through Convener
- A.R. / Secretary to the Vice Chancellor
- P.A. to Registrar
- Guard File